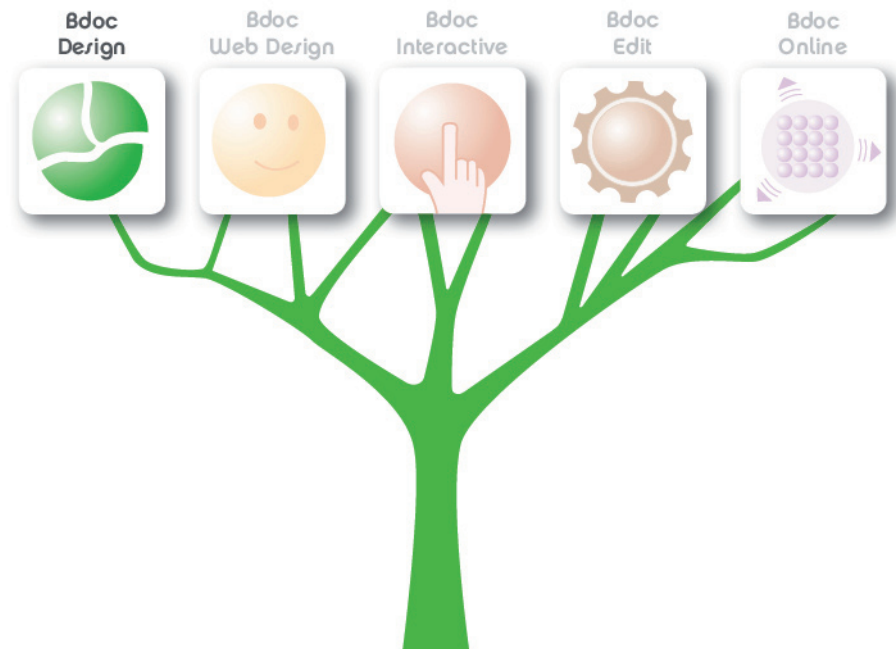


## The Solution

Bdoc  
Design



# Back-office Design

Workstation

## Bdoc Design Functionality

One of the essential components of an efficient business process is being able to design and deploy enterprise documents, including operational business rules and regulatory compliance, without having to rely systematically on the availability of IT staff.

Bdoc Design is the design workbench of Business Document. It enables business owners of documents to analyze and implement the full range of enterprise document types, ranging from the simplest (e.g. basic correspondence) to the most complex (e.g. multi-page contracts with conditional clause management, dynamic invoices, etc.).

## Interactivity at the Heart of the Business Process

The advanced characteristics of Bdoc Design (the back office design workstation) constitute a fully interactive experience for the document designer.

The document designer has access to a wide range of design “wizards”, making it intuitive and efficient to define all the dynamic and interactive document features that will be made available to the final business user. These can include dynamic forms, free-form text objects, user-keyed data fields, optional paragraphs, inclusion/exclusion rules, presentation guidelines, etc.

The advanced composition technology provided by Bdoc renders documents dynamic not only in their presentation but also in their content, so that traditional forms and static documents become to all intents and purposes obsolete.

## User-Friendly Document Design

The document designer works within an efficient and user-friendly graphic interface that can be configured to operate with any industry standard word processor. This interface includes intelligent “wizards” and a design-time test platform, which guarantee the quality of the documents that are deployed to production.

The designer can also personalize the graphic interface so as to maximize efficiency and productivity. Different designers may have access to different features, depending on their operational profile.

## Enterprise Document Repository

Bdoc Design is based on a robust, enterprise-scale document repository. This repository can be shared across multiple user populations and business units, but is subject to strict security and access controls based on users’ profiles.

All document components are managed as independent, reusable objects with their own life-cycle of development, test and maintenance. This renders the creation of new content very efficient, and generates significant cost savings on document maintenance.

A cross-referencing feature enables designers to perform impact analysis prior to modifying document components.

## Functional Benefits

- Single design environment, for multiple production targets and multiple output formats
- Multi-language support and version control
- Intuitive, user-friendly “wizards” to facilitate creation of business rules, data retrieval mechanisms, template deployment, etc.
- Built-in management of document packages and clause-intensive documents, for example insurance policies, loan proposals etc.
- Simple, secure and efficient management of re-usable document components
- Real-time testing and preview of document templates at design time
- Support for multiple repositories or sub-sections of a repository, for example by line of business, by geographical business unit, or by test/QA platform
- Full integration of market-standard word processors (e.g. Microsoft Word™, OpenOffice)

## Technical Benefits

- Multiple methods of data retrieval, availability of “push” and “pull” in real time, ability to communicate with multiple data sources, support for all industry-standard database formats (Oracle, SQL Server, Sybase, DB2, MySQL, ODBC, legacy modules, etc.)
- Repository can be hosted on industry-standard databases (DB/2, Oracle)
- Availability of a powerful fourth-generation programming language, to enable implementation of advanced business rules, and execute complex scripts on incoming data (included: libraries of mathematical, date/time and text manipulation functions)
- Open architecture software tools, capable of interfacing with external components
- Resource import/export capability, including synchronization with external repositories
- Event tracking and audit capability with multiple levels of detail

## Why Choose Business Document?

- Our software products are feature-rich, and industry tried and tested;
- You have the ability to personalize your installation using IT integration;
- Your document world becomes independent from your IT environment;
- You benefit from the reactivity and expertise of our professional services team;
- You have access to our excellent customer support structures;
- Our reputation and significant customer base provide a guarantee that our solution will continue to evolve and lead the market for years to come.

## Business Document's Methodology

Our strategic D2B (Document to Business) methodology provides successful and predictable results:

- Consulting, expertise and assistance throughout every phase of your project – including on-going maintenance and beyond,
- In-depth knowledge transfer, empowering your teams to support the implementation,
- On-going technical support and version releases, ensuring the continued smooth operation of your solution implementation, including compatibility with new features as they become available.

## Benefits for the Enterprise

- Productivity, flexibility and trustworthiness in the document production process :
  - Complex document templates can be deployed much faster,
  - Business users have a much more efficient and productive environment in which to create and manage non-structured documents,
- Personalized communication with customers and suppliers, leading to:
  - Increased sales,
  - Improvement of the corporate image,
- Risk management:
  - Enhanced control of compliance-related content.

